

SEQUIM SCHOOL DISTRICT
REQUEST FOR RETENTION

K-8 students shall be considered for retention once the parent/guardian has completed a "Request for Retention" form and submitted it to the student's current principal. The parent/guardian shall be required to attend a conference with the student's principal and current teacher(s) prior to this request being approved.

This request shall become part of the student's permanent academic record. In the instance a request to retain a student previously accelerated is received, the same process shall be followed. The written request shall state that the parent/guardian is taking full responsibility for the retention of the student.

Student Name _____ Birth Date _____

Parent Name _____ Date _____

Current School _____ Current Grade Level _____

Request is for Retention in Current Grade Level? _____

Parent Reason for Request: _____

Parent/Teacher Conference Scheduled: _____

Outcome:

Parent Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Superintendent or Designee Signature: _____ Date: _____